



**AIA**  
New Hampshire

# 2018 Design Awards



## CALL FOR ENTRIES – 2018 Small Projects / Small Firms Design Awards

AIA New Hampshire is committed to excellence in architecture and looks forward to celebrating outstanding works of architecture through its annual Design Awards Program. The purpose of the program is to recognize achievements in design by New Hampshire architects and to honor the project teams and the clients who work with them to create and enhance our built environment. Projects should exemplify the value of good design in creating livable communities and safe, valuable, and sustainable buildings, neighborhoods, towns, and cities.

This award category is intended to recognize exceptional small projects from small architectural firms.

### SUBMISSION SUPPORT

*It is recommended to use Chrome or Firefox browsers for submissions made through Submittable.*

If you encounter technical difficulty with your awards submission, please contact: **Submittable Tech Support at: (855) 467-8264, ext. 2 or [support@submittable.com](mailto:support@submittable.com)**. Non-technical questions about awards can be addressed to: Bonnie Kastel, [bkastel@aianh.org](mailto:bkastel@aianh.org).

### SUBMISSION DEADLINE

~~Friday, October 27, 2017, 5 PM~~

Extension November 3, 2017, 5 PM

All submissions must be complete by this date. Your submission will be received by AIANH after payment has been made. If your submission fee has not been paid, AIANH will not see or have any record of your submission. Once your submission fee is paid, your submission cannot be edited. Prior to that point, drafts may be saved to your Submittable account and modifications made.

You may submit multiple projects to this awards program. Each project must be submitted and paid for separately.

### NOTIFICATION OF AWARDS

Award winners will be notified after November 13 and awards will be conferred on Friday, January 5, 2018 at the **AIA New Hampshire Annual Meeting and Awards Banquet** at the Currier Museum of Art in Manchester, NH. Registration for the Annual Meeting and Awards Banquet will open later in the fall.

## ELIGIBILITY

- Firms must have no more than five practitioners, including both licensed architects and architectural interns.
- Firms domiciled in NH may submit projects anywhere in the world.
- Firms domiciled outside NH may only submit projects located in NH. One principal from this firm must be a member of AIANH. If you are not a current member, complete the [AIANH Component Allied Membership form](#) and submit it with your payment.
- Built projects substantially completed after January 1, 2008 are eligible.
- Submissions may be a small project construction of any building type, an object, work of environmental art, or an architectural design element not to exceed 1,500 SF.
- New construction and renovations are equally acceptable.
- Each entrant may submit multiple entries.
- Projects that have been honored in a past AIANH Design Awards program are not eligible (unless the project was submitted in the Unbuilt category and the project has since been built).
- Projects previously submitted that have not won an award may be entered again, but may not be submitted more than two years consecutively.
- The submitted work must be eligible for publicity and reproduction.

## CRITERIA

The jurors' decisions will be based on the materials submitted. The jury may create award tiers and categories as it deems appropriate.

## FEES

Each project: \$ 140 (\$80 + \$60 for presentation board production)

Each project submission requires a presentation board that will be used for display during the Awards Banquet and, thereafter, on tour throughout New Hampshire during 2018.

All fees are not refundable and must be paid online via credit card at time of submission. Submissions cannot be received and marked complete until payment is made.

## SUBMISSION REQUIREMENTS

All submissions for the 2018 AIA New England Design Awards must be digital and submitted by Friday, November 3, 2017, 5 PM. No binders will be accepted. The decisions of the jurors will be based solely on the materials submitted.

### **Project Information (as possible)**

- Project Name
- Project Category
- Project Location

- Completion Date
- Architecture or A/E Firm Name
- Architect of Record
- Design Architect
- Project Team
- General Contractor
- Project Consultants
- Client
- Client Permission
- Project narrative: A brief, 400 word or less, description of the project.
- Do not include any identification of entrant or project team in the project narrative section.
- The jurors have a limited time with each submission. Please format text accordingly.
- Photo credits
- Presentation Board: You must provide one presentation board of your project that includes the project name, firm name, firm location, CM or General Contractor, and Photographer. Note: This board is not seen by the jurors. It is used for publicity purposes. It will be on display at the AIA NH Annual Meeting and Awards Banquet in January. Thereafter, it will be on exhibit at various locations around New Hampshire. Document size: 20 x 20 inches 200-300 dpi.
- Publicity Description: A brief, 150 word or less, description of the project that will be used for promotional purposes. Unlike the Project Narrative, you may include identifying information about your firm, project and client.
- Submitters must agree to the 2018 AIA NH Permission Form for Textual and Visual Works provided on the online submission form.

## Digital Slides

Please note: Submissions will be reviewed by jurors on a computer and/or projection screen. Slides should be legible when printed at 8.5"x11"

- Submissions must include no more than twelve (12) digital slides arranged in the order you wish them viewed. Start each file name with its order number (ie. 1\_front facade.jpg, 2\_rear elevation.jpg).
- Each digital slide must be 2MB or less, in jpg format.
- A composition of drawings, images, and other illustrations may constitute one (1) digital slide.
- Do not include any identification of entrant or project team in the digital slide section.
- Do not include project narrative in the digital slide section.
- Submitters may be asked to provide high-resolution imagery for publication after judging is complete

## JURORS

Jury Chair: Stephen Schreiber FAIA (Chair of the Architecture Dept. UMASS, Amherst)

Sigrid Miller Pollen FAIA

Kathleen Lugosch FAIA

Maria Chao, RA

## **FREQUENTLY ASKED QUESTIONS:**

### **Do I have to start and finish my submission in one session?**

No. You can start your submission and return to finish it before the deadline date. To do so, scroll to bottom of submission page and click "Save Draft" button.

### **Can I make multiple entries?**

Yes. However, you must submit your first entry before starting on a new entry.

### **What if I want to make changes to my entry after I have completed my submission?**

Once you click "Submit" you will need to contact [bkastel@aianh.org](mailto:bkastel@aianh.org) to make edits.

## **ADDITIONAL QUESTIONS**

Additional questions should be directed to Bonnie Kastel, AIA New Hampshire Executive Director at [bkastel@aianh.org](mailto:bkastel@aianh.org) or 603.501.1881.